



STATE BOARD MEETING

Three Rivers Oxford House

Kelso, WA

March 9, 2002

State Chair Brian Saks called the meeting to order at 12:17 pm with a moment of silence followed by the Serenity Prayer.

Roll Call by State Secretary Sussi Saks:

Chapter 1	Steve, Vice-Chair
Chapter 2	Phil Tarlton, Chair
Chapter 3	Steve Lomas, Chair
Chapter 4	Matthew Howell, Chair
Chapter 5	Matt Kozlowski, Chair
Chapter 6	Lance Wischler, Chair
Chapter 7	John Vanderwal, Chair
Chapter 8	Kelly, Treasurer
Chapter 9	Di Dahle, Chair
Chapter 10	Charlee Abdon, Chair
Chapter 11	Annazette Smith, Chair
Chapter 12	Jarret Anderson, Chair
Chapter 13	Brenda Meritt, Vice-Chair
Chair	Brian Saks
Vice-Chair	Randy Holliday
Treasurer	Wayne Mesenbrink
Secretary	Sussi Saks
Housing Services Coordinator	Eric Perkins
Auditor	Jeff Consolatti
Outreach	Judy Maxwell, Gino Pugliese, Tom Dugan
Alumni Coordinator	Sherry Burrows
Alumni #1	Charles Golden (absent)
Alumni #2	Randy Holliday
Alumni #3	Molly Leptich (absent)
Alumni #4	Mike Molan
Alumni #5	Sussi Saks
Alumni #6	Mike McNatt (absent)
World Council	Brian Saks, Myrna Brown (late), Sherry Burrows

Guests: Kelly (Chapter 4 Secretary), Matthew Pelletier (Chapter 5 Treasurer), Nancy (Chapter 6), Kurt (Chapter 6), Brian (Chapter 7), Rondy (Chapter 10), Tracy (Chapter 10), Leslie Simms (Kansas).

Principles read by Steve.

Traditions read by Eric.

Additions or corrections to January 12, 2002 minutes: None. MM to accept minutes, Sherry 2nd, MMP 18-0.

Chair's Report by Brian: There has been a problem with women living in men's houses. Our manual states that there are no co-ed Oxford houses. Paul Molloy is not happy with these situations. Letter from Paul Molloy was read addressing this issue. A new State Board list has been done; you can obtain a copy from Brian after the meeting. Brian has re-done the Statement of Purpose of the State Board where all our voted changes have been incorporated; copies are available from Brian. Remember to send your chapter minutes to Brian. You can mail them to 11412 NE 49th Street, Apt. C20, Vancouver, WA 98682 or e-mail them to brian.saks@nfl-seasonticket.com. Brian thanked those chapters that are already sending him minutes! Leslie Simms was introduced to the board. He is the state liaison from Kansas and will be sitting in on our meeting to see how our state board works. Vacancies have been added to the website. Please get vacancy information to Brian so he can post it on the website. Myrna brought up the idea of sending vacancies to the treatment centers once a month, Brian can do this. Issue again brought up regarding co-ed houses and it was reminded that no charter is accepted for men and women; it states that only men's houses are chartered and only women's houses are chartered. Issue brought up about regarding children in men's houses, teenager is okay if with father and with the vote of the house. MM to accept Chair's Report, 2nd, MMP 19-0.

Vice-Chair's Report by Randy: Has been attending Chapters 2 and 5's chapter meetings. There are a few vacancies, but they are doing good other than that. Awareness of Oxford House is up at H&I, NA and jails. Randy asked to MC Spring Workshop, so he hopes there is a good turnout! MM to accept Vice-Chair's Report, 2nd, MMP 19-0.

Treasurer's Report by Wayne: Beginning balance \$4,905.78, expenses \$2,233.02, deposits \$2,962.00, ending balance \$5,634.76. Oid has \$300.00 check to Sunrise House which has not been cashed. Myrna said that the Sunrise House fell through and will not open, so will try to get check back from Oid. \$300.00 check will be voided. Dues status: Chapter 1 \$550.00 owed, 36 beds; Chapter 2 paid through December, 84 beds; Chapter 3 paid through January, 46 beds; Chapter 4 paid through February, 69 beds; Chapter 5 paid through January, 52 beds; Chapter 6 will be figured later, 66 beds; Chapter 7 paid through January, 34 beds; Chapter 8 paid through March, paid through January on loan, 68 beds; Chapter 9 paid through December, 35 beds; Chapter 10 paid through December, 71 beds; Chapter 11 paid \$300.00 on \$550.00 loan, \$50.00 on loan paid today, dues paid through February, their dues started in January, 65 beds; Chapter 12 paid through February, 39 beds; Chapter 13 dues started in January, \$111.00 received, 75 beds. Expenses read: John V. \$10.00 travel; Eric P. \$44.58 copies and phone card; Sussi S. \$95.61 secretary expenses; Brian S. \$49.34 expenses; Rondy \$16.99 gas; Steve \$16.33 gas; Sherry B. \$110.00 expenses. Randy suggested that dues situation be reported on paper and passed around and if any changes may be discussed at meeting. Mike MM that dues report be on paper and passed around at each meeting with only changes being discussed at meeting, Randy 2nd, MMP 19-0. MM to accept Treasurer's Report, Annazette 2nd, MMP 19-0.

Housing Services Coordinator's Report by Eric: Forms handed out from phone survey. Please update any missing or incorrect information. Housing services rep's please fill out forms and bring to the next meeting or mail to Eric at Wheaton!!!! @ 817 Sheridan Road, East Bremerton, WA 98316, phone number 360-373-

2493. He has included one master form for copying and one form to fill out. MM to accept Housing Services Coordinator's Report, 2nd, MMP 19-0.

Break at 1:30 pm

Re-opened at 1:45 pm

A WA Oxford shirt was given to Leslie Simms, applause!

Auditor's Report by Jeff: Brian will add to the agenda and Auditor's Report will be done after Treasurer's Report at future meetings. Jeff reviewed Wayne's balances and figures were agreed upon. Suggestion made that the State should give receipts for any incoming money. Good idea! Randy MM that a receipt book should be bought and receipts given at each meeting, Phil 2nd, MMP 19-0. Wayne stated that receipts for money received at the meeting should be given at the next meeting. MM, 2nd, MMP 19-0. MM to accept Auditor's Report, 2nd, MMP 19-0.

Alumni Coordinator's Report by Sherry: Sherry read report, see attached. Microsoft software distribution is up to the State Board, there are 6 licenses. MM for Brian and Sherry to get software, 2nd, MMP 19-0. Take back distribution of four remaining copies to chapters for next meeting. Sherry has Oregon Workshop information and will give to Judy before our campout. Phil MM to accept Alumni Coordinator's Report, 2nd, MMP 19-0.

Myrna MM to pay Three Rivers House \$110.91 for food expense at this meeting, Annazette 2nd, MMP 18-1.

World Council Report by Myrna: Robin Miller is DePaul representative for survey. She is having problems with getting surveys, please cooperate with her. You can call Robin at 360-576-7792 (Chalet House) if interested. This is important to Oxford as a whole! You get paid and fed pizza for partaking in the survey. Still haven't got hotel firmed for World Convention. We need to start committees for donations, raffle and food. Annazette volunteered to chair food committee, Lance will help. Take back to chapters who will volunteer for dance committee and get information to Myrna. Sherry will do mugs and t-shirts. Gino will do raffle. Get any fundraising ideas to Myrna ASAP; we need to raise approximately \$20,000.00. Myrna needs number of people who will be attending, guess is approximately 400. Ken Guza is no longer DASA Coordinator, there has been a huge budget crunch, but he retired and cannot be re-hired. Myrna is the temporary acting coordinator between outreach and state. Suggestion made to give recognition to Ken with everyone signing. More will be revealed. Brian: Made Tradition 9 houses guidelines and application. First Tuesday of every month is chat with Paul on MSN. Every other Sunday at 7:00 pm is chat room on state website. Bill Just replaced Mike Morgester as voting World council member from Oregon. Sherry: Nothing in addition to the above. Phil MM to accept World Council Report, Randy 2nd, MMP 19-0.

Outreach Report by Judy: Aberdeen House waiting for bank close. Chapter 5 is getting a new bigger house for the Carlson House. 2nd committee meeting held for workshop. Forms in mail next week to the attention of house presidents. Chapter 2 suggests that only house presidents open mail. Newsletter out at end of month. Gino: Has updated list of loan status of houses not paying loans, no copies yet but will be sending in mail. Has booklets for contributions. Contributions obtained at chapter meetings are working well, about 6 chapters doing now. Charter compliance form sent out, get to World Services. Congratulations to 5 houses that paid off their loans!! Please keep your houses clean!! Be sure to keep up your yards, repainting, maintenance, etc. Just make your house look its best. Get any repairs, etc. to your landlord. Remember, our

house should be the best looking on the block, inside and out! This reflects on us all!!!! Suggestion that chapters bring two bigger prizes per chapter for raffle. Gino can get mountain bikes worth \$450.00 for \$125.00. Idea has fared well at raffles. Gino can get these bikes at any time. Phil MM to buy mountain bike for workshop raffle, Annazette 2nd, MMP 19-0. Jarret MM that chapters supply 2 big raffle prizes each worth at least \$50.00 each, Randy 2nd, MMP 19-0. Gino said that anyone with reservations must be at the campground Friday at noon and bring reservation with them, must show up in person or the reservation will be lost. Please call Gino if you can't show up on that Friday of the campout if a reservation is in your name. Tom: Opened 3 houses, busy. Chapter Chairs please check the accuracy of your chapter reports. This is important for statistic sake!! Now we show 95.5% success rate!! Mike MM to accept Outreach Reports, Sherry 2nd, MMP 19-0.

Break for lunch at 3:00 pm
 Re-opened meeting at 3:45 pm

*****GOOD JOB THREE RIVERS HOUSE FOR THE GREAT FOOD!!!! THANK YOU!!!! *****

Chapter Summary Reports:

CHAPTER	# OF HOUSES	# OF BEDS	CHECKING	VACANCIES	RELAPSES
1	4	36	\$870.50	5	4
2	10	84	\$4,063.10	12	3
3	6	46	\$535.77	7	0
4	8	69	\$2,004.22	2	7
5	7	52	\$505.00	9	6
6	7	66	\$2,178.31	4	4
7	4	34	\$984.93	6	1
8	9	68	\$738.55	16	8
9	5	35	\$1,845.47	6	2
10	8	71	\$1,338.91	2	7
11	8	65	\$688.88	20	7
12	5	39	\$1,085.33	3	2
13	8	75	\$644.00	7	2

Chapter 1 by Steve: New checking account is open and old one needs to be closed and have that money transferred to new account. Chapter 11 needs to get their own hotline. All houses stable and doing well. Looking forward to taking part in opening new houses.

Chapter 2 by Phil: Our new officers are stepping up and filling their positions very well. Minor conflicts are being handled appropriately. With every passing day we are growing and becoming even stronger.

Chapter 3 by Steve: Chapter is doing well. New chapter computer. Hopeful to open a new house as soon as April. Browns Addition has pulled through after many transitions in 6 weeks and loss of structure. Some residents are exploring a men with children's house, also hoping for a women/children house first. 5 move-

outs, 2 expulsions, 1 disruptive behavior, 1 failure to pay. Also, I have been talking to the Foot Hill House in California and giving them our updated forms and Oxford online from Sherry.

Chapter 4 by Matthew: Some problems with Capitol Lake House again, i.e., no house meetings, books a mess, not wanting chapter to come in and help because of prejudices and contempt towards Oxford house. Can be frustrating for me because I've sat in on their meetings before and offered lots of advice to the core members there. Still nothing has changed even though at the chapter meetings their president gives an everything's fine report. I'm going over there Sunday to find out what forms they have and don't have and give them the ones they need. Any advice would be helpful. Thanks. We are also sending \$100.00 to Alameda House in Colorado. Suggestions were given how to best handle situation with house, Tom Dugan will go with Matthew to house to try to help out and get things smooth.

Chapter 5 by Matt: Good overall. One house, Five Corners, in trouble with only 3 people, 7 capacity. Working with landlord to improve house and make it more appealing to prospective members. Carlson House set to move to a larger, nicer house, 7 capacity to 10 capacity. Starting to look for a new house for Columbia River (women's). Good participation in Spring Workshop committees along with Chapter 2.

Chapter 6 by Lance: The last month has been a learning experience for all our chapter officers. We are working very well together, we have been addressing issues at the Licton Springs women's house resulting from 3 women using in the house. That house is coming along well with much support from the rest of the chapter. We also have a new men's house, the Maple Leaf House. They are doing very well and have much motivation and participation to succeed along Oxford principles and are a great example for the rest of the chapter. We are improving in every area. I am grateful to be involved, thank you!

Chapter 11 by Annazette: She is now an alumni and asked to be excused from rest of meeting because she is riding with Tom Dugan and he is leaving early, OK. We are becoming stronger each meeting and beginning to act upon things and show support to one another. I am concerned about the Cascade (women) and the Kingsgate (men) houses, they both have lots of vacancies and the Kingsgate has had a few relapses last month (February), I plan on attending a few house meetings to help get the guys on track. I had a conversation with Judy about staying at the Cascade House a few nights. We are planning a fundraiser for June. Still having trouble getting volunteers for chapter officer positions of treasurer and secretary.

Chapter 7 by John: Most houses doing well. One having to struggle with anger management and personality conflicts. Currently, we're organizing a coffee rest area weekend. We are looking to other houses in Skagit and Whatcom Counties for men and/or women's house. Treatment presentations Monday. Raised rent in Skagit house 15/month after 5 years to offset cost of bills.

Chapter 8 by Kelly: As of today, the chapter has no vacancies for the men, women are another story. They have been struggling. Housing services is struggling, but we are working to get a new chair that will stay. All in all Chapter 8 is alive and well, don't get me wrong, we do have our problems, but we do good to solve them as a chapter. I would like to thank Kelly for filling in while I'm at the ocean. Grateful to serve. Kelly said we need presentations for women to fill house.

Chapter 9 by Di: Vice-chair position is not filled. We will be losing our new treasurer. We are in the process of re-grouping after numerous chapter position changes. Di Dahle took chair position permanently and voted in.

Chapter 10 by Charlee: Our chapter is doing a great job of keeping all the houses full. Relapses happen, but we are trying our best to maintain a level of good standing within our chapter and community.

Chapter 12 by Jarret: I'm proud of the people involved with our chapter. We have dealt with adversity with a tenaciously humble approach, and in return, positive results. We are preparing for summertime fundraisers for chapter and for the World Convention. We are in the process of relocating the Vanskiver House. We are looking into starting new houses, and looking forward to filling this vast land with all of the blossoming beauty that Oxford Houses provide.

Chapter 13 by Brenda: We're in our first month; we've had two official meetings and are very excited. We're learning as we go. Thanks to Chapter 6 for all their support. We've opened a women's house in January and have visited several times to offer support. We had a chapter potluck get together around Christmas that was attended by Tom Dugan and others. Chapter officers are active with recovery and we try to set an example for others.

Old Business: (Workshop) Need volunteers for reading of short form traditions and how it applies to you. Brenda will do 4, Matthew will be 5, Eric will do 1, Brian Saks will do 2, Jarret and Brian Swnas volunteered to read a tradition, and Rodney Bogsdon will read principles. Workshops set up for president, treasurer, secretary, housing services will be Eric, and chore coordinator will be Tracy. Steve Seasack will be fundraising speaker. Head of DASA Ken Stark will be a speaker. Pat Stanovich, prevention analyst, will be a speaker. James McClain will be moderator on panel for Friends of Oxford House and the Government. Fire safety speaker. Paul Molloy will be a speaker. Pawnee will be DJ. Workshop is April 26, 27, 28. Get hotel reservations in or stay at an Oxford house, 18 houses there. Friday at 7:30 pm will be women's get together. Send five people per house to the workshop! Need food committee for campout and stay within budget! Chapter 10 will coordinate menus and delegate chapter responsibilities, Chapters 4 and 12 will help. Come up with menu by next meeting then we'll set a budget.

New Business: Brian wants stories from people on how Oxford House has helped them. Story to be 500 words or less. Suggestion made that three or four people go through the stories and decide what to post on website. These people will be Randy, Judy and Brian. Submit your stories by April 28 and bring to the workshop! Colorado has two houses and no state assistance. Lakewood, Colorado needs help to open new house. Mike MM to give \$300.00 to new Colorado house, Randy 2nd, MMP 18-0. Statement of Purpose given out. Molly has missed 2 consecutive state meetings, so an alumni position is now open, preferably for Seattle area. Ken Guza appreciation gift will be \$150.00 Land & Garden gift certificate. Mike MM, Randy 2nd, amended that a calendar be added that we all can sign at the workshop, MMP. John V. \$21.98 check not cashed, lost check, can we make a new check to him. MM to write new check to John V. for \$21.98, 2nd, MMP 17-1. Brenda questioned if audits have to be brought to each chapter meeting and accountability. Discussion followed. Audits should be given at each chapter meeting. The new audit forms are self-explanatory and need no direction. The chapter treasurer keeps audits for one year and then they are archived on a yearly basis. It is up to your chapter membership if fines are imposed for not attending meeting, not bringing report, not bringing audit or check. Quite a few chapters already do this and it seems to work well! Wayne's PO box bill is due at the end of the month; it is \$27.50 for 6 months, \$55.00 for one year. Mike MM to pay \$55.00 for PO box for the year, Randy 2nd, MMP 18-0. Randy MM that check for Ken Guza's gift certificate be given to Judy for \$150.00, 2nd, MMP. CD has been rolled over and \$68.02 was made from interest. Myrna brought up expense money for assistant to Judy to help with women's

houses and is asking the state for money. Charlee will be the assistant. Randy MM that Charlee be the assistant to help with women's houses and given \$250.00 for expenses, no receipts necessary on a trust basis, 2nd, MMP 18-0. Gino said Park Hills and Edison houses need help. Chapter 8 can't help any further. They are asking for pre-approval of a loan up to \$1,000.00 if needed. Questions regarding mismanagement of funds, but Gino did audit and says there is no frivolous spending and have been low on membership. Jarret MM for pre-approval of up to a \$1,000.00 loan with payback over a year from Chapter 8, Randy 2nd, MMP 15-3. Jarret asks if there is a format for a form for people to look at when answering phone calls from treatment facilities. The house or chapter housing services can do this, suggested making a checklist for newer members on what to say when these calls come in. Sherry has green Oxford shirts for sale and asks if we can cut price at the workshop, discussion regarding last minute price reduction. MM, 2nd, to give Sherry her own discretion with price of t-shirts, MMP 18-0. Sherry has logo for Seattle World Convention, great job Sherry!! The World Council is still putting together a finance report and will be out soon in the newsletter or Pathways, \$117,000.00 total donations.

Randy MM to adjourn meeting, 2nd, MMP. Meeting adjourned at 5:55 pm with the Serenity Prayer.

***NEXT MEETING MAY 11, 2002 AT 12:00 PM AT A CHAPTER 10 HOUSE
BRIAN WILL MAIL LETTERS WITH HOUSE LOCATION***

Sussi Saks, State Secretary
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Vancouver, WA 98682
360-882-0793 Home; spookysussiq@yahoo.com E-Mail Address

**Attachments: Audit report and bank statements; Alumni Coordinator Report; Chapter Summary form; Expense Report form.

G R O W O R G O ! ! !